**Application Deadline: March 31st, 2023, 5:00 pm**

**Intercultural Conversations**

(*An original theatre project to encourage dialogue between the various cultures in Montreal)*

**Application for Funding**

***(For 2023-2025)***

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| Instructions for completing this application for funding  |

 **1-** Please ensure that you have read the background paper for the Intercultural Conversations and that you understand the terms and conditions described therein.

 **2-** **Organisations** must complete the application and furnish all the required documentation.

* Please return, by mail, a signed original in good form to the Cole Foundation. Please also include all supporting documentation that has been requested.
* Please also furnish an electronic copy of the application to the Cole Foundation. Send these documents to Nancy Wells (nwells@colefoundation.ca) with a copy to Barry Cole (bcole@colefoundation.ca).

Should you need additional space to provide the information requested, please feel free to use additional pages.

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| **THE COLE FOUNDATION** |
|  A **Identification of Theatre** |
| 1. Legal Name |
| 2. Public Name in French (if applicable) |
| 3. Public Name in English (if applicable) |
| 4. Street address of head office of theatre | Tel:Fax:E-mail:Web: |  |
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| 5. Street address for correspondence (if different)  | Tel:Fax:E-mail:Web: |  |
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| 6. Person responsible for current request  | Title |
| 7. Artistic Director of Theatre | 8. Managing Director of Theatre |
| 9. Date of incorporation (day, month, year) |  | Charitable Registration No  (Can you issue a tax receipt? If not, how do you expect to satisfy this requirement?) |
| 10. Working title of project  |
| 11. Target audience | \_\_\_ Children – Youth \_\_\_ Everyone\_\_\_ Adult |

Please write the name of your organization in the heading as noted above

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|  B **Description of the project and relevance to the goals of the Foundation** |
| 1. Please describe the project that you would like funded by the Cole Foundation, and its relevance to the Intercultural Conversations program mandate. (maximum 350 words) |

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|  C **Artistic Policy and history of presenting intercultural plays** |
| 1. Please describe the artistic policy of the theatre, and the history of presenting plays depicting multi-cultural environments and or intercultural dialogues. (maximum 350 words)   |

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|  D **Budget** |
| 1. Please include a copy of the budget for the proposed production, commission or translation, showing all projected revenues & expenses. Please follow the guidelines in the sample budget from CALQ attached. |
| 2. In what theatre do you anticipate presenting this performance? |  |
| 3. Number of performances expected |  | 4. Number of seats in theatre |  |
| 5. Size of projected audience based on current attendance realities |  |
| 6. Season and months for which funds are requested |  |
| 7. Type of grant(s) and total amount requestedTotal amount requested \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_ Production Grant Amount \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Talk Back Grant Amount \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Commissioning Grant Amount \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Translation Grant Amount \_\_\_\_\_\_\_\_\_\_\_\_ |

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|  E  **List of creative team** (the principal artistic and administrative people who will be working on the project*)* |
| Name | **Position** |
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|  F **Secondary activities** |
| 1. Please describe the secondary activities projected that will enhance this project for the audience (audience discussions, talkbacks, etc.) (maximum 250 words). |

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|  G **Additional Information** |
| 1. Please supply the additional information requested below. Use a separate page for each item.**Section 1** – Short biography of principal individuals involved in the project**Section 2** – Copy of the script if it exists. If it is a commissioned work, what is the theme or story line? Also, if it is a commissioned work, enclose some past work of the proposed author so that the jury can judge the ability of the author to complete the commissioned work satisfactorily. **Section 3** – Copy of contracts in force with playwright and translator **Section 4** – Copy of latest financial statements**Section 5** – Letter of Agreement from the Conseil des Arts de Montréal (or the mentoring company), if applicable**Section 6** – Copy of the Press Kit, if availableAll documents submitted with the application (scripts, contracts, financials, etc.) must be recto only and not recto-verso. This is to facilitate the copying of the documents for the members of the Jury. |

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|  H **Declaration of Management** |
| I certify that the information provided in this application for financial assistance is accurate and complete to the best of my knowledge.  |
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| Signature |  | Name and Title |

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N.B. Please forward a signed original in good form to:

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| The Cole Foundation1095, rue St Alexandre, Suite 101Montréal, Qc, H2Z 1P8 | Tel : (514) 878-3682E-mail : bcole@colefoundation.caE-mail: nwells@colefoundation.ca |