

Application Deadline: March 29th, 2024, 5:00 pm

Intercultural Conversations

*(An original theatre project to encourage dialogue
between the various cultures in Montreal)*

Application for Funding

(For 2024-2025)

Instructions for completing this application for funding

1- Please ensure that you have read the background paper for the Intercultural Conversations and that you understand the terms and conditions described therein.

2- **Organisations** must complete the application and furnish all the required documentation.

- Please return, by mail, a signed original in good form to the Cole Foundation. Please also include all supporting documentation that has been requested.
- Please also furnish an electronic copy of the application to the Cole Foundation. Send these documents to Nancy Wells (nwells@colefoundation.ca) with a copy to Barry Cole (bcole@colefoundation.ca).

Should you need additional space to provide the information requested, please feel free to use additional pages.

Name

THE COLE FOUNDATION

A Identification of Theatre

1. Legal Name	
2. Public Name in French (if applicable)	
3. Public Name in English (if applicable)	
4. Street address of head office of theatre	Tel: <input type="text"/> Fax: <input type="text"/> E-mail: <input type="text"/> Web: <input type="text"/>
5. Street address for correspondence (if different)	Tel: <input type="text"/> Fax: <input type="text"/> E-mail: <input type="text"/> Web: <input type="text"/>
6. Person responsible for current request	Title
7. Artistic Director of Theatre	8. Managing Director of Theatre
9. Date of incorporation (day, month, year)	Charitable Registration N° (Can you issue a tax receipt? If not, how do you expect to satisfy this requirement?)
10. Working title of project	
11. Target audience	<input type="checkbox"/> Children – Youth <input type="checkbox"/> Everyone <input type="checkbox"/> Adult

Name

Please write the name of your organization in the heading as noted above

B

Description of the project and relevance to the goals of the Foundation

1. Please describe the project that you would like funded by the Cole Foundation, and its relevance to the Intercultural Conversations program mandate. (maximum 350 words)

Name

C

Creative process

1. Describe your creative process as applicable, from commission to production. Who are your key collaborators and the relevance of their artistic practice to the project? . (maximum 350 words)

Name

D Budget			
1. Please include a copy of the budget for the proposed production, commission or translation, showing all projected revenues & expenses. Please follow the guidelines in the sample budget from CALQ attached.			
2. In what theatre do you anticipate presenting this performance?			
3. Number of performances expected		4. Number of seats in theatre	
5. Size of projected audience based on current attendance realities			
6. Season and months for which funds are requested			
7. Type of grant(s) and total amount requested Total amount requested _____		____ Production Grant Amount _____ ____ Talk Back Grant Amount _____ ____ Commissioning Grant Amount _____ ____ Translation Grant Amount _____	

E List of creative team (the principal artistic and administrative people who will be working on the project)	
Name	Position

Name

F

Outreach activities

1. Please describe the outreach activities projected that will enhance this project for the audience (audience discussions, talkbacks, etc.) (maximum 250 words).

G

Additional Information

1. Please supply the additional information requested below. Use a separate page for each item.

Section 1 – Short biography of principal individuals involved in the project

Section 2 – Copy of the script if it exists. If it is a commissioned work, what is the theme or story line? Also, if it is a commissioned work, enclose some past work of the proposed author so that the jury can judge the ability of the author to complete the commissioned work satisfactorily.

Section 3 – Copy of contracts in force with playwright and translator

Section 4 – Copy of latest financial statements

Section 5 – Letter of Agreement from the Conseil des Arts de Montréal (or the mentoring company), if applicable

Section 6 – Copy of the Press Kit, if available

All documents submitted with the application (scripts, contracts, financials, etc.) must be recto only and not recto-verso. This is to facilitate the copying of the documents for the members of the Jury.

Name

H Declaration of Management

I certify that the information provided in this application for financial assistance is accurate and complete to the best of my knowledge.

Signature

Name and Title

N.B. Please forward a signed original in good form to:

The Cole Foundation
310 Victoria Ave., #404
Westmount, Quebec, H3Z 2M9

Tel : (514) 878-3682
E-mail : bcole@colefoundation.ca
E-mail: nwells@colefoundation.ca